

PARCHMENT COMMUNITY LIBRARY
BOARD OF TRUSTEES MEETING
DATE August 25, 2009

1. The meeting was called to order by President Banner at 7:00 PM.
 2. Roll Call. Present: Paul Banner, Linda Driscoll, Ron Flaspohler, Stephanie Grathwol, Richard Holcomb, Susan Sonnevil. Absent (excused): Rob Heasley.
 - 3a. Public Hearing for the proposed 2009 - 2010 Budget: Motion by Stephanie Grathwol, support by Ron Flaspohler to open the Public Hearing. Motion carried. No people were present for the Public Meeting. Motion by Richard Holcomb, support by Linda Driscoll to close the Public Hearing. Motion carried.
 - 3b. Adoption of the 2009 - 2010 Millage Levy and Budget: Motion by L. Driscoll, support by S. Grathwol to adopt the General Appropriations Resolution for the Fiscal Year October 2009 – September 2010. Motion approved unanimously.
 4. Acknowledgement of guests: No guests.
 5. Reading and approval of the July 28th minutes: Motion to approve by R. Holcomb, support by R. Flaspohler. Motion carried.
 6. Monthly Financial Report: Director Teresa Stannard presented the report. The following transfer was approved on a motion by S. Grathwol, support by R. Holcomb. Motion carried.

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|------|------|----|------|--------|----------|
| From | 9370 | To | 9360 | Amount | \$267.00 |
| From | 9430 | To | 9630 | Amount | \$150.00 |
- The financial report was accepted and bills presented for payment were approved on a motion by S. Grathwol, support by R. Holcomb. Motion carried.
7. Public Comment: None.
 8. Monthly Director's Report: Teresa presented the report. As the HVAC Project is not yet satisfactorily completed, the remaining 10% payment (\$16,615.40) remains unpaid and may be considered for approval at the September board meeting. Teresa shared highlights of the new staff blog and invited the trustees as readers. We also had the opportunity to review preliminary views of the potential library logo, courtesy of R. Holcomb via his computer.

9. Monthly Statistical Report: The numbers continue to be strong and our stock is plentiful. Teresa has relaxed some previous limits; more items can be checked out and DVDs may be renewed.

10. Communications: None.

11. Committee Reports: None.

Unfinished Business

12. 2009 – 2010 Budget, 3rd Reading & Adoption: See 3b.

13. Policy Review - Patron Conduct Policy, 3rd Reading. Motion by S. Grathwol, support by R. Holcomb to accept for 3rd reading and adoption. Motion carried.

New Business

14. Policy Review – USA PATRIOT Act Resolution, 1st Reading: Motion by L. Driscoll, support by R. Flaspohler to accept with changes for 1st Reading. Motion carried.

The meeting was adjourned at 8:01 PM.

Respectfully submitted,

Stephanie G. Grathwol, Recording Secretary