

PARCHMENT COMMUNITY LIBRARY  
BOARD OF TRUSTEES MEETING  
September 22, 2009

1. The meeting was called to order by Vice President Heasley at 7:00 PM.
2. Roll Call. Present: Linda Driscoll, Rob Heasley, Richard Holcomb, Susan Sonnevil. Absent (excused): Paul Banner, Ron Flaspohler, Stephanie Grathwol.
3. Acknowledgement of guests: No guests.
4. Reading and approval of the August 26 minutes: Motion to approve by L. Driscoll, support by R. Holcomb. Motion carried.
5. Monthly Financial Report: Director Teresa Stannard presented the report.

The financial report was accepted and bills presented for payment were approved on a motion by R. Holcomb, support by S. Sonnevil. Motion carried.

The final payment of \$16,615.40 (the 10% retainer) to C.L. Mahoney was approved on a motion by L. Driscoll, support by R. Holcomb.

6. Public Comment: None.
7. Monthly Director's Report: Teresa presented the report.
8. Monthly Statistical Report: The numbers continue to be strong.
9. Communications: None.
10. Committee Reports: None.

Unfinished Business

11. Policy Review – USA PATRIOT Act Resolution, 2<sup>nd</sup> Reading: Motion by R. Holcomb, support by L. Driscoll to approve for acceptance with changes after 2<sup>nd</sup> Reading. Motion carried.

New Business

12. Set new non-resident fee for 2009-2010: On a motion by L. Driscoll, with support by S. Sonnevil, the non-resident fee was set at \$90 per family for the 2009-2010 fiscal year, which is unchanged from last year. Motion carried.

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13. Hantz Group – 403b account: Teresa proposed using the Hantz Group instead of TIAA-CREF to manage the library's 403b accounts. She was directed to bring a list of institutions served by Hantz Group to the October meeting.
14. Policy Review – Circulation Policy – 1<sup>st</sup> Reading: On a motion by R. Holcomb with support by L. Driscoll, the Circulation Policy was accepted for 1<sup>st</sup> Reading. Changes in the policy include removing some limitations on how many items may be checked out, and changing the amount charged for overdue DVDs.
15. Board comments
- 16: Adjournment: The meeting was adjourned at 7:50 PM.

Respectfully submitted,

Teresa Stannard, Recording Secretary