

PARCHMENT COMMUNITY LIBRARY
BOARD OF TRUSTEES MEETING
DATE December 15, 2009

1. The meeting was called to order by President Banner at 7:00 PM.
2. Roll Call. Present: Paul Banner, Linda Driscoll, Ron Flaspohler, Stephanie Grathwol, Richard Holcomb, Susan Sonnevil. Absent (excused): Rob Heasley.
3. Acknowledgement of guests: No guests.
4. Reading and approval of the November 24th Minutes: Motion to approve with corrections by Richard Holcomb, support by Linda Driscoll. Motion carried. Corrections are for Item 5 as follows: The \$570.99 transfer is for the 2008-2009 Budget and the \$218.00 transfer is for the 2009-2010 Budget.
5. Monthly Financial Report: Director Teresa Stannard presented the report and also distributed copies of the Wells Fargo statement for the current period ending November 30, 2009.

The financial report was accepted and bills presented for payment were approved on a motion by R. Flaspohler, support by R. Holcomb. Motion carried.
6. Public Comment: None.
7. Monthly Director's Report: Teresa presented the report
8. Monthly Statistical Report: Teresa presented the report; good continued growth represented by our numbers.
9. Communications: None.
10. Committee Reports: None.

Unfinished Business

11. Review of Holiday Closings for 2010: Motion to include Monday July 5th made by R. Holcomb, support by R. Flaspohler. Motion carried.

New Business

12. Policy Review – Purchasing Policy – 1st Reading: Motion by Stephanie Grathwol, support by R. Holcomb to accept for first and final reading as revised. Motion carried.

13. Trustee Elections, 2010: Trustee R. Flaspohler will, reluctantly, not be seeking re-election.

The meeting was adjourned at 7:35 PM.

Respectfully submitted,

Stephanie G. Grathwol, Recording Secretary