

**PARCHMENT COMMUNITY LIBRARY  
401 S. Riverview Drive, Parchment, MI 49004**

**AGENDA  
BOARD OF TRUSTEES MEETING  
November 28, 2023**

- Item 1.** Call to order
- Item 2.** Roll call
- Item 3.** Approval of agenda\*
- Item 4.** Acknowledgment of guests
- Item 5.** Reading and approval of minutes\*
- Item 6.** Monthly financial report\*
- Item 7.** Public comment\*\*
- Item 8.** Monthly Director's report\*
- Item 9.** Monthly statistical report\*
- Item 10.** Communications
- Item 11.** Strategic Planning
- Item 12.** Committee reports

**Unfinished business**

- Item 13.** Policy Review – Disclosure of Library Records – 2<sup>nd</sup> Reading\*
- Item 14.** Policy Review – ADA Policy – 2<sup>nd</sup> Reading\*

**New business**

None

- Item 15.** Board comments
- Item 16.** Public comment\*\*
- Item 17.** Adjournment

*\*Items marked with an asterisk (\*) will have accompanying documentation in the board packet. Each document will be marked with the Item number (i.e. Item 4), followed by subheadings a, b, c, etc. as necessary.*

*\*\* Public comment is encouraged at all Board Meetings. These comments are limited to five (5) minutes per person.*

*The Parchment Community Library will provide necessary reasonable auxiliary aids and services during and after the voice conference, such closed captioning for the hearing impaired or a transcription of the meeting **upon five (5) days' notice to the Library Director**. Individuals with disabilities requiring such services should contact the Library Director by sending an email to [tstannard@parchmentlibrary.org](mailto:tstannard@parchmentlibrary.org), or by leaving a voicemail at (269) 343-7747, x203.*