

PARCHMENT COMMUNITY LIBRARY
BOARD OF TRUSTEES MEETING MINUTES
DATE: September 24th, 2024

1. **Call to order:** The meeting was called to order by President Heasley at 6:29 pm.
2. **Present:** Penny Beals, Kim Gheen, Valerie Harris, Robert Heasley, Ruth Layne, Lisa Lysdahl, Nancy Neumann
Absent and excused: none
3. **Acceptance of agenda:**
The agenda received unanimous approval pending the correction of removing the former director's email from the last paragraph on a motion by Neumann with support from Harris.
4. **Acknowledgment of guests:** At 6:32 pm, there was 1 guest. D. Daniel.
5. **Reading and approval of minutes:**
The minutes of the August 27th meeting received unanimous approval on a motion by Beals with support from Layne.
6. **Monthly financial report:**

Transfers
 - \$38,940. 00
Stanley Stevens Endowment
 - The balance in our Kalamazoo Community Foundation account as of 8/31/2024 was \$159,631.58, with a net gain of \$1,738.83.
 - Grantmaking available in 2024 is \$26,199.36.
The financial report and the bills paid in August received unanimous approval on a motion by Gheen with support by Harris.
7. **Public comment:** At 6:38 pm, no comment.
8. **Director's report**
Willard presented the report.
9. **Monthly Statistics Report**
Willard presented the report.
10. **Communications**

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Amy Sue Manley reached out to Beals about a video that the United Methodist Church has produced that would be beneficial for the Local History Room.

11. Strategic Planning
There was no report.

12. Committee reports
There were no reports.

Unfinished Business

Item 13 Policy Review – Patron Behavior Policy – 2nd Reading
The policy received unanimous approval for 2nd reading with motion by Harris and support by Neumann.

New Business

Item 14 Facilities Items – R.W. LaPine – Ejector pumps – Replacing 2 Pumps
With a motion by Gheen and support by Beals it was unanimously decided to replace the 2 sewage ejector pumps using R.W. LaPine quote.

* Facility committee will be meeting soon to discuss and what is needed for future projects.

15. Board Comments
President Heasley is commented that if you are running for a seat on the board then it may be a good idea to campaign. And thanked everyone who was able to help with the open house Sept 7th.

16. Public comment
No comment.

18. Adjournment
President Heasley adjourned the meeting at 7:39 pm.

Minutes taken by Lisa Lysdahl, Trustee.