

PARCHMENT COMMUNITY LIBRARY
401 S. Riverview Drive, Parchment, MI 49004

SPECIAL MEETING AGENDA
BOARD OF TRUSTEES MEETING
May 27, 2026

PURPOSE OF SPECIAL MEETING:

Due to a power surge related to the storm on May 18, 2026, the Library's HVAC JACE and two of the Library's servers need to be replaced. The Library has received quotes for replacement which will require Board approval. To ensure the health and safety of the Library building conditions and uninterrupted technological operation of the Library, the Board has scheduled a Special Meeting, separate from the regularly-scheduled meeting on June 16, 2026.

- Item 1.** Call to order
- Item 2.** Roll call
- Item 3.** Approval of agenda
- Item 4.** Acknowledgement of guests
- Item 5.** JACE Replacement Quote*
- Item 6.** Server Replacement Quote*
- Item 7.** Board comments
- Item 8.** Public comment**
- Item 9.** Adjournment

**Items marked with an asterisk (*) will have accompanying documentation in the board packet. Each document will be marked with the Item number (i.e. Item 4), followed by subheadings a, b, c, etc. as necessary.*

*** Public comment is encouraged at all Board Meetings. These comments are limited to three (3) minutes per person. SEE: Public Comment Policy at parchmentlibrary.org/board-of-trustees/#policies*

*The Parchment Community Library will provide necessary reasonable auxiliary aids and services during and after the voice conference, such as closed captioning for the hearing impaired or a transcription of the meeting **upon five (5) days' notice to the Library Director**. Individuals with disabilities requiring such services should contact the Library Director by sending an email to jwillard@parchmentlibrary.org, or by leaving a voicemail at (269) 343-7747, x203.*