PARCHMENT COMMUNITY LIBRARY
401 S. Riverview Drive, Parchment, MI 49004

AGENDA
BOARD OF TRUSTEES MEETING
October 28, 2025

Item 1. Call to order
Item 2. Roll call
Item 3. Approval of agenda
Item 4. Acknowledgment of guests
Item 5. Reading and approval of minutes*
Item 6. Financial report*
Item 7. Public comment**
Item 8. Director's report*
Item 9. Statistical report*
Item 10. Communications
Item 11. Strategic Planning
Item 12. Committee reports

Unfinished business
Item 13. Policy Review – Closing Policy – 2nd Reading*

New business
Item 14. Policy Review – Membership Policy – 1st Reading*

Item 15. Board comments
Item 16. Public comment**
Item 17. Adjournment

**Items marked with an asterisk (*) will have accompanying documentation in the board packet. Each document will be marked with the Item number (i.e. Item 4), followed by subheadings a, b, c, etc. as necessary.*

*** Public comment is encouraged at all Board Meetings. These comments are limited to three (3) minutes per person. SEE: Public Comment Policy at parchmentlibrary.org/board-of-trustees/#policies*

The Parchment Community Library will provide necessary reasonable auxiliary aids and services during and after the voice conference, such as closed captioning for the hearing impaired or a transcription of the meeting ***upon five (5) days' notice to the Library Director****. Individuals with disabilities requiring such services should contact the Library Director by sending an email to jwillard@parchmentlibrary.org, or by leaving a voicemail at (269) 343-7747, x203.*